

SOLICITATION, OFFER AND AWARD

1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)

2. RATING

PAGE

OF PAGES

1 33

2. CONTRACT NO.	3. SOLICITATION NO. N00383-02-R-EVALUATION	4. TYPE OF SOLICITATION <input type="checkbox"/> SEALED BID (IFB) <input checked="" type="checkbox"/> NEGOTIATED (RFQ)	5. DATE ISSUED 11 SEP 2002	6. REQUISITION /PURCHASE NO.
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7. ISSUED BY: NAVAL INVENTORY CONTROL POINT 700 ROBBINS AVE PHILADELPHIA, PA 19111-5098 POC/SYMBOL P0233.08 TEL 215-697-5537	8. ADDRESS OFFER TO (If other than Item 7)
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NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".

SOLICITATION

9. Sealed offers in original and 1 Copy for furnishing the supplies or services in the Schedule will be mailed directly to the Point of Contact listed in block 10 below until **02:00PM** local time **25 SEP 02** (Hour) (Date)

All offers are subject to all terms and conditions contained in this solicitation.

10. FOR INFORMATION CALL:	A. NAME and E-Mail Address M. A. DUFFY michelle_a_duffy@icpphil.navy.mil	B. TELEPHONE NO. (Include Area Code) (NO COLLECT CALLS) (215)697-5537
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11. TABLE OF CONTENTS

(.)	SEC.	DESCRIPTION	PAGE(S)	(.)	SEC.	DESCRIPTION	PAGE(S)
PART I - THE SCHEDULE				PART II - CONTRACT CLAUSES			
	A	SOLICITATION/CONTRACT FORM			H	SPECIAL CONTRACT REQUIREMENTS	
	B	SUPPLIES OR SERVICES AND PRICES/COSTS			I	CONTRACT CLAUSES	
	C	DESCRIPTION/SPECS./WORK STATEMENT			K	REPRESENTATIONS, CERTIFICATIONS, AND OTHER STATMENTS	
	D	PACKAGING AND MARKING			L	INSTRUCTIONS, CONDITIONS, NOTICES TO OFFERORS	
	E	INSEPTION AND ACCEPTANCE			M	EVALUATION FACTORS FOR AWARD	
	F	DELIVERIES OR PERFORMANCE					
	G	CONTRACT ADMINISTRATION					

OFFER (Must be fully completed by offeror)

NOTE: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT (See Section I, clause No. 52-232-8)	10 CALENDAR DAYS	20 CALENDAR DAYS	30 CALENDAR DAYS	CALENDAR DAYS
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14. ACKNOWLEDGEMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated:	AMENDMENT NO.	DATE	AMENDMENT NO.	DATE

15A. NAME AND ADDRESS OF OFFEROR	CODE	FACILITY	16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (TYPE OR PRINT)
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15B. TELEPHONE NO. (Include area code)	15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE <input checked="" type="checkbox"/>	17. SIGNATURE	18. OFFER DATE
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AWARD (To be completed by the Government)

19. ACCEPTANCE AS TO ITEMS NUMBERED	20. AMOUNT	21. ACCOUNTING AND APPROPRIATION
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22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: <input checked="" type="checkbox"/> 10 U.S.C. 2304(c) () <input checked="" type="checkbox"/> 41 U.S.C. 253(c) ()	23. SUBMIT INVOICES TO ADDRESS SHOWN IN ITEM (4 COPIES UNLESS OTHERWISE SPECIFIED)
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24. ADMINISTERED BY (If other than Item 7) CODE	25. PAYMENT WILL BE MADE BY CODE
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26. NAME OF CONTRACTING OFFICER (Type or print)	27 UNITED STATES OF AMERICA (Signature of Contracting Officer)	28. AWARD DATE
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IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.
NSN 7540-01-152-8064

STANDARD FORM 36, JULY 1966 GENERAL SERVICES ADMINISTRATION FED. PROC. REG (41 CFR) 1-16.101)		<u>CONTINUATION SHEET</u>		REF. NO. OF DOC. BEING CONT'D N00383-02-R-EVALUATION	PAGE 2	OF 33
NAME OF OFFEROR OR CONTRACTOR						
ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT	
0001	Base Period Asset Evaluation Services of Government-owned inventory. See Section C for the Statement of Work.	12	MO.			
0002	Option Period 1 Asset Evaluation Services	6	MO.			
0003	Option Period 2 Asset Evaluation Services	6	MO.			
	<p>Solicitation Notes:</p> <ol style="list-style-type: none"> 1. Offerors are requested to submit a detailed task description including their approach to conducting asset evaluation as well as the proposed number of labor hours and hourly labor rate required to perform the tasks. 2. Offerors should also include the cost of travel in their hourly labor rate. The Government shall NOT reimburse the contractor for travel expenses separately. 3. Options will be exercised 30 days prior to expiration of the based period and subsequent option period. See Section H for additional details. 4. Offerors are also requested to submit prices for each option period. Evaluation of price will be cumulative of the base and option periods. <p>PLEASE READ THIS SOLICITATION IN ITS ENTIRETY.</p>					

A01 – TYPE OF CONTRACT – TIME AND MATERIALS CONTRACT

1. Award under this Request for Proposal (RFP) will be a One-Year Time and Materials Contract with Two Six (6)-Month Options. During the base and option periods, Evaluation Services (CLIN 0001) will be paid on a Cost-Plus Fixed Fee Basis.

An award will be made using Best Value procedures. Technical, past performance, and performance ability criteria will weight higher than price. **SEE SECTION “M” FOR ADDITIONAL DETAILS.**

2. Desired contractor performance shall commence on or before 01 NOV 2002.

**PART I – THE SCHEDULE
SECTION B
SUPPLIES OR SERVICES AND PRICES/COSTS**

B01 - COST REPORTING

1. COST MONITORING (ITEM 0001, Base Period)

1. Cost Monitoring (Item 0001, Base Period):

- A. Limitation of Funds, FAR Clause 52.232.22, is incorporated by reference. The Contractor shall notify the Contracting Officer in writing whenever it has reason to believe that the costs it expects to incur under this contract in the next 60 days, when added to all costs previously incurred, will exceed 75% of the total amount so far allotted to the contract by the Government.
- B. Limitation of Funds, The notice provisions of the Limitation of Funds and Limitation of Governments Obligation clauses shall apply to each CLIN, each order and the contract. The contractor shall notify the Contracting Officer and DCMC in writing whenever it has reason to believe that the costs it expects to incur in the next 60 days under any CLIN, an order, or the contract, when added to all costs previously incurred, will exceed 75% of the total estimated cost (as established in the order for that CLIN, in the delivery order Schedule or in the Schedule of the contract). If the contract is not fully funded, the contractor shall provide notice whenever it has reason to believe that the costs it expects to incur in the next 60 days under any CLIN, an order, or the contract when added to all costs previously incurred, will exceed 75% of the funds allotted to any CLIN, to a delivery order or to the contract. Whenever notice is required, the contractor shall also provide a written estimate of the additional funds required to continue performance.
- C. Invoices: Instructions will be provided at time of award.
- D. Limitation of Government’s Obligation DFAR 252.232.7007 is incorporated by reference.

B02 - FIXED FEE

Payment of Fixed Fee

The total amount of fixed fee for work performed under the proposed contract will be determined. The Government shall make monthly payments at the rate of 10% [reflective of the fixed fee rate] of each invoice submitted by the contractor up to the total amount of the fee payable under the contract consistent with FAR 52.216-8, "Fixed Fee." All payments shall be in accordance with the provisions of FAR 52.216-8, "Fixed Fee," and FAR 52.216-7, "Allowable Cost and Payment." Any balance of fixed fee due the

contractor shall be paid to the contractor at the time of final payment. Any over-payment of fixed fee shall be repaid to the Government by the contractor, or otherwise credited to the Government at the time of final payment. Payment of fixed fee as a percentage of each invoice for is administrative payment purposes only and does not constitute a cost plus percentage of cost contract.

**PART I – THE SCHEDULE
SECTION C
STATEMENT OF WORK**

I. Program Overview/Scope

- A. The contractor shall perform asset evaluation on aircraft components located at Tucson, AZ near the Davis-Monthan Air Force Base. Components in Tucson are housed within 18 Helicopters at a government controlled, commercial holding facility. Unattached assets stored within helicopters will be evaluated in addition to aircraft components directly attached to the helicopter as directed by NAVICP Logistics Managers. Contractor will preserve, evaluate, and categorize components under government oversight for duration of contract. Additional sites may be added at a later date.
- B. The contractor shall remove all DEMIL “D” coded assets, as directed by the government, during evaluation and contact the NAVICP Logistics Manager for preservation and incorporation into the supply system as applicable.
- C. NAVICP will prioritize the assets to be evaluated.
- D. Contractor shall preserve assets in Category “1” to government “F” condition “turn in” standards. Contractor shall preserve Category “3” and Category “4” assets using commercial packaging standards.
- E. The contractor will retain evaluated assets in a secured area and will obtain disposition instructions from the respective NAVICP logisitics manager.
- F. Upon performing the evaluation of assets, contractor shall evaluate, categorize, and annotate stock as evaluated with a Category “1”, Category “2”, Category “3”, or Category “4” designation. To determine category, contractor shall perform evaluation, identify conditions as noted below, and mark stock to match condition:

Category “1”

Stock in this category, are the best condition stock, as determined by the contractor. Best condition is defined as latest configuration, least amount of flight time, an addition to no missing parts. Upon completion of evaluation, contractor will mark stock items that meet this criteria as Category “1” and contact NAVICP Logistics Manager for movement as “F” condition to the Supply System, adding stock quantity to NAVICP records.

Category “2”

Stock in this category, are determined by the contractor, as stock deemed unsafe for future flight. Non-flight worthy stock is defined as high flight time, badly corroded, or a combination of degrading factors. Upon completion of evaluation, contractor will mark stock items that meet this criteria as Category “2”, mutilate, dispose, and notify NAVICP Logistics Manager for logs and records disposition. Asset Category “2” must not include serviceable stock.

Category “3”

Stock in this category, are assets that are dissembled or incomplete. Upon completion of evaluation, contractor will mark stock that meets this criteria as Category “3” and contact respective NAVICP Logistics Manager to ensure these items are designated as “R” condition reutilization stock, and added to NAVICP inventory records as “R” condition.

Category “4”

Stock in this category, are flight worth assets as determined by the contractor, which are above and beyond the NAVICP stratification level. Upon completion of evaluation, contractor will mark stock items that meet this criteria as Category “4” and contact respective NAVICP Logistics Manager to ensure these items are designated as “R” condition and added to NAVICP inventory records as “R” condition reutilization stock.

Reporting

- A. The contractor shall provide monthly reports to NAVICP Code 0233 and Code 0319 utilizing a Microsoft Office compatible spreadsheet online regarding categorized components providing new and accumulative totals by category.
- B. The contractor shall provide monthly reports to NAVICP Code 0233 and Code 0319 of evaluated inventory by each category.

Oversight

- A. Contracting/Administrative oversight will be conducted by NAVICP 0233 representative Michelle Duffy.
- B. Operational oversight will be conducted by NAVICP Detachment Tucson representative Tim Horn jointly with NAVICP Philadelphia 0319.

Insurance

- A. Government will not provide Contractor Insurance.

**PLEASE NOTE:
THE CONTRACTOR SHALL BEGIN MEETING THE PERFORMANCE CRITERIA ON OR BEFORE
10 OCT 2002.**

**PART I – THE SCHEDULE
SECTION D
PACKAGING AND MARKING**

If required, packaging instructions for Categories 1 and 3 will be provided by NAVICP.

PART I – THE SCHEDULE
SECTION E
INSPECTION AND ACCEPTANCE

52.246-6

INSPECTION -- TIME-AND-MATERIAL AND LABOR-HOUR (MAY 2001)

(a) Definitions. As used in this clause--

"Contractor's managerial personnel" means any of the Contractor's directors, officers, managers, superintendents, or equivalent representatives who have supervision or direction of --

- (1) All or substantially all of the Contractor's business;
- (2) All or substantially all of the Contractor's operation at any one plant or separate location where the contract is being performed; or
- (3) A separate and complete major industrial operation connected with the performance of this contract.

"Materials" includes data when the contract does not include the Warranty of Data clause.

(b) The Contractor shall provide and maintain an inspection system acceptable to the Government covering the material, fabricating methods, work, and services under this contract. Complete records of all inspection work performed by the Contractor shall be maintained and made available to the Government during contract performance and for as long afterwards as the contract requires.

(c) The Government has the right to inspect and test all materials furnished and services performed under this contract, to the extent practicable at all places and times, including the period of performance, and in any event before acceptance. The Government may also inspect the plant or plants of the Contractor or any subcontractor engaged in contract performance. The Government shall perform inspections and tests in a manner that will not unduly delay the work.

(d) If the Government performs inspection or test on the premises of the Contractor or a subcontractor, the Contractor shall furnish and shall require subcontractors to furnish all reasonable facilities and assistance for the safe and convenient performance of these duties.

(e) Unless otherwise specified in the contract, the Government shall accept or reject services and materials at the place of delivery as promptly as practicable after delivery, and they shall be presumed accepted 60 days after the date of delivery, unless accepted earlier.

(f) At any time during contract performance, but not later than 6 months (or such other time as may be specified in the contract) after acceptance of the services or materials last delivered under this contract, the Government may require the Contractor to replace or correct services or materials that at time of delivery failed to meet contract requirements. Except as otherwise specified in paragraph (h) of this clause, the cost of replacement or correction shall be determined under the Payments Under Time-and-Materials and Labor-Hour Contracts clause, but the "hourly rate" for labor hours incurred in the replacement or correction shall be reduced to exclude that portion of the rate attributable to profit. The Contractor shall not tender for acceptance materials and services required to be replaced or corrected without disclosing the former requirement for replacement or correction, and, when required, shall disclose the corrective action taken.

(g)

(1) If the Contractor fails to proceed with reasonable promptness to perform required replacement or correction, and if the replacement or correction can be performed within the ceiling price (or the ceiling price as increased by the Government), the Government may --

(i) By contract or otherwise, perform the replacement or correction, charge to the Contractor any increased cost, or deduct such increased cost from any amounts paid or due under this contract; or

(ii) Terminate this contract for default.

(2) Failure to agree to the amount of increased cost to be charged to the Contractor shall be a dispute.

(h) Notwithstanding paragraphs (f) and (g) above, the Government may at any time require the Contractor to remedy by correction or replacement, without cost to the Government, any failure by the Contractor to comply with the requirements of this contract, if the failure is due to --

(1) Fraud, lack of good faith, or willful misconduct on the part of the Contractor's managerial personnel; or

(2) The conduct of one or more of the Contractor's employees selected or retained by the Contractor after any of the Contractor's managerial personnel has reasonable grounds to believe that the employee is habitually careless or unqualified.

(i) This clause applies in the same manner and to the same extent to corrected or replacement materials or services as to materials and services originally delivered under this contract.

(j) The Contractor has no obligation or liability under this contract to correct or replace materials and services that at time of delivery do not meet contract requirements, except as provided in this clause or as may be otherwise specified in the contract.

(k) Unless otherwise specified in the contract, the Contractor's obligation to correct or replace Government-furnished property shall be governed by the clause pertaining to Government property.

Alternate I (Apr 1984). If Government inspection and acceptance are to be performed at the contractor's plant, paragraph (e) below may be substituted for paragraph (e) of the basic clause:

(e) The Government shall inspect for acceptance all items (other than aircraft to be flown away, if any) to be furnished under this contract at the Contractor's plant or plants specified in the contract, or at any other plant or plants approved for such purpose in writing by the Contracting Officer. The Contractor shall inform the contract administration office or Contracting Officer when the work is ready for inspection. The Government reserves the right to charge to the Contractor any additional cost of Government inspection and test when items are not ready at the time for which inspection and test is requested by the Contractor.

**PART I – THE SCHEDULE
SECTION F
DELIVERIES OR PERFORMANCE**

**52.242-15
STOP-WORK ORDER (AUG 1989)**

**52.242-15
STOP-WORK ORDER -- ALTERNATE I (APR 1984)**

**PART I – THE SCHEDULE
SECTION G
CONTRACT ADMINISTRATION DATA**

G01 - CONTRACT ADMINISTRATION

This information will be provided at time of award.

**PART I – THE SCHEDULE
SECTION H
SPECIAL CONTRACT REQUIREMENTS**

H01 – OPTION TO EXTEND EFFECTIVE PERIOD OF CONTRACT

This solicitation anticipates award of a contract for a period of: **1 Year base period with 2 successive Six Month Option periods.** Exercise of the Option(s), at the prices specified in the contract is a unilateral determination made at the discretion of the Government. Notice of the Government's exercise of its Option shall be provided by issuance of a modification to this contract 30 days prior to the expiration date of the current period of performance of the contract.

**PART II – CONTRACT CLAUSES
SECTION I
CONTRACT CLAUSES**

**52.222-26
EQUAL OPPORTUNITY (APR 2002)**

(a) Definition. "United States," as used in this clause, means the 50 States, the District of Columbia, Puerto Rico, the Northern Mariana Islands, American Samoa, Guam, the U.S. Virgin Islands, and Wake Island.

(b) If, during any 12-month period (including the 12 months preceding the award of this contract), the Contractor has been or is awarded nonexempt Federal contracts and/or subcontracts that have an aggregate value in excess of \$10,000, the Contractor shall comply with paragraphs (b)(1) through (b)(11) of this clause, except for work performed outside the United States by employees who were not recruited within the United States. Upon request, the Contractor shall provide information necessary to determine the applicability of this clause.

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. However, it shall not be a violation of this clause for the Contractor to extend a publicly announced preference in employment to Indians living on or near an Indian reservation, in connection with employment opportunities on or near an Indian reservation, as permitted by 41 CFR 60-1.5.

(2) The Contractor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. This shall include, but not be limited to --

- (i) Employment;
- (ii) Upgrading;
- (iii) Demotion;
- (iv) Transfer;
- (v) Recruitment or recruitment advertising;
- (vi) Layoff or termination;
- (vii) Rates of pay or other forms of compensation; and
- (viii) Selection for training, including apprenticeship.

(3) The Contractor shall post in conspicuous places available to employees and applicants for employment the notices to be provided by the Contracting Officer that explain this clause.

(4) The Contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

(5) The Contractor shall send, to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, the notice to be provided by the Contracting Officer advising the labor union or workers' representative of the Contractor's commitments under this clause, and post copies of the notice in conspicuous places available to employees and applicants for employment.

(6) The Contractor shall comply with Executive Order 11246, as amended, and the rules, regulations, and orders of the Secretary of Labor.

(7) The Contractor shall furnish to the contracting agency all information required by Executive Order 11246, as amended, and by the rules, regulations, and orders of the Secretary of Labor. The Contractor shall also file Standard Form 100 (EEO-1), or any successor form, as prescribed in 41 CFR part 60-1. Unless the Contractor has filed within the 12 months preceding the date of contract award, the Contractor shall, within 30 days after contract award, apply to either the regional Office of Federal Contract Compliance Programs (OFCCP) or the local office of the Equal Employment Opportunity Commission for the necessary forms.

(8) The Contractor shall permit access to its premises, during normal business hours, by the contracting agency or the (OFCCP) for the purpose of conducting on-site compliance evaluations and complaint investigations. The Contractor shall permit the Government to inspect and copy any books, accounts, records (including computerized records), and other material that may be relevant to the matter under investigation and pertinent to compliance with Executive Order 11246, as amended, and rules and regulations that implement the Executive Order.

(9) If the OFCCP determines that the Contractor is not in compliance with this clause or any rule, regulation, or order of the Secretary of Labor, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts, under the procedures authorized in Executive Order 11246, as amended. In addition, sanctions may be imposed and remedies invoked against the Contractor as provided in Executive Order 11246, as amended, in the rules, regulations, and orders of the Secretary of Labor, or as otherwise provided by law.

(10) The Contractor shall include the terms and conditions of subparagraphs (b)(1) through (11) of this clause in every subcontract or purchase order that is not exempted by the rules, regulations, or orders of the Secretary of Labor issued under Executive Order 11246, as amended, so that these terms and conditions will be binding upon each subcontractor or vendor.

(11) The Contractor shall take such action with respect to any subcontract or purchase order as the contracting officer may direct as a means of enforcing these terms and conditions, including sanctions for noncompliance; provided, that if the Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of any direction, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

(c) Notwithstanding any other clause in this contract, disputes relative to this clause will be governed by the procedures in 41 CFR 60-1.1.

Alternate I (Feb 1999). As prescribed in 22.810(e), add the following as a preamble to the clause:

Notice: The following terms of this clause are waived for this contract: _____ [Contracting Officer shall list terms.

252.204-7004

REQUIRED CENTRAL CONTRACTOR REGISTRATION (NOV 2001)

(a) *Definitions.* As used in this clause-

(1) "Central Contractor Registration (CCR) database" means the primary DoD repository for contractor information required for the conduct of business with DoD.

(2) "Data Universal Number System (DUNS) number" means the 9-digit number assigned by Dun and Bradstreet Information Services to identify unique business entities.

(3) "Data Universal Numbering System +4 (DUNS+4) number" means the DUNS number assigned by Dun and Bradstreet plus a 4-digit suffix that may be assigned by a parent (controlling) business concern. This 4-digit suffix may be assigned at the discretion of the parent business concern for such purposes as identifying subunits or affiliates of the parent business concern.

(4) "Registered in the CCR database" means that all mandatory information, including the DUNS number or the DUNS+4 number, if applicable, and the corresponding Commercial and Government Entity (CAGE) code, is in the CCR database; the DUNS number and the CAGE code have been validated; and all edits have been successfully completed.

(b)(1) By submission of an offer, the offeror acknowledges the requirement that a prospective awardee must be registered in the CCR database prior to award, during performance, and through final payment of any contract resulting from this solicitation, except for awards to foreign vendors for work to be performed outside the United States.

(2) The offeror shall provide its DUNS or, if applicable, its DUNS+4 number with its offer, which will be used by the Contracting Officer to verify that the offeror is registered in the CCR database.

(3) Lack of registration in the CCR database will make an offeror ineligible for award.

(4) DoD has established a goal of registering an applicant in the CCR database within 48 hours after receipt of a complete and accurate application via the Internet. However, registration of an applicant submitting an application through a method other than the Internet may take up to 30 days. Therefore, offerors that are not registered should consider applying for registration immediately upon receipt of this solicitation.

(c) The Contractor is responsible for the accuracy and completeness of the data within the CCR, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the CCR database after the initial registration, the Contractor is required to confirm on an annual basis that its information in the CCR database is accurate and complete.

(d) Offerors and contractors may obtain information on registration and annual confirmation requirements by calling 1-888-227-2423, or via the Internet at <http://www.ccr.gov>.

52.202-1
DEFINITIONS (DEC 2001)

52.203-5
COVENANT AGAINST CONTINGENT FEES (APR 1984)

52.203-6
RESTRICTIONS ON SUBCONTRACTOR SALES TO THE GOVERNMENT (JUL 1995)

52.203-7
ANTI-KICKBACK PROCEDURES (JUL 1995)

52.216-24
LIMITATION OF GOVERNMENT LIABILITY (SEE NOTE 1) (APR 1984)

52.216-25
CONTRACT DEFINITIZATION (SEE NOTE 1) (OCT 1997)

52.233-2
SERVICE OF PROTEST (AUG 1996)

52.233-3
PROTEST AFTER AWARD -- ALTERNATE I (AUG 1996)

52.242-1
NOTICE OF INTENT TO DISALLOW COSTS (APR 1984)

52.203-3
GRATUITIES (APR 1984)

52.203-8
CANCELLATION, RESCISSION, AND RECOVERY OF FUNDS FOR ILLEGAL OR IMPROPER ACTIVITY (JAN 1997)

52.203-10
PRICE OR FEE ADJUSTMENT FOR ILLEGAL OR IMPROPER ACTIVITY (JAN 1997)

52.203-11
CERTIFICATION AND DISCLOSURE REGARDING PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS (APR 1991)

52.203-12
LIMITATION ON PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS (JUN 1997)

52.204-1
APPROVAL OF CONTRACT (DEC 1989)

**52.215-10
PRICE REDUCTION FOR DEFECTIVE COST OR PRICING DATA (OCT 1997)**

**52.215-11
PRICE REDUCTION FOR DEFECTIVE COST OR PRICING DATA – MODIFICATIONS (OCT 1997)**

**52.215-12
SUBCONTRACTOR COST OR PRICING DATA (OCT 1997)**

**52.215-13
SUBCONTRACTOR COST OR PRICING DATA – MODIFICATIONS (OCT 1997)**

**52.215-14
INTEGRITY OF UNIT PRICES (OCT 1997)**

**52.215-14
INTEGRITY OF UNIT PRICES -- ALTERNATE I (OCT 1997)**

**52.215-16
FACILITIES CAPITAL COST OF MONEY (OCT 1997)**

**52.215-17
WAIVER OF FACILITIES CAPITAL COST OF MONEY (OCT 1997)**

**52.215-19
NOTIFICATION OF OWNERSHIP CHANGES (OCT 1997)**

**52.216-7
ALLOWABLE COST AND PAYMENT (FEB 2002)**

**52.216-8
FIXED FEE (MAR 1997)**

**52.216-11
COST CONTRACT -- NO FEE (APR 1984)**

**52.216-12
COST-SHARING CONTRACT -- NO FEE (APR 1984)**

**52.216-25
CONTRACT DEFINITIZATION -- ALTERNATE I (SEE NOTE 1) (OCT 1997)**

**52.216-26
PAYMENTS OF ALLOWABLE COSTS BEFORE DEFINITIZATION (SEE NOTE 1) (MAR 2000)**

**52.217-8
OPTION TO EXTEND SERVICES (NOV 1999)**

**52.217-9
OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)**

**52.219-9
SMALL BUSINESS SUBCONTRACTING PLAN (JAN 2002)**

**52.219-9
SMALL BUSINESS SUBCONTRACTING PLAN -- ALTERNATE II (OCT 2001)**

52.219-14
LIMITATIONS ON SUBCONTRACTING (DEC 1996)

52.219-16
LIQUIDATED DAMAGES -- SUBCONTRACTING PLAN (JAN 1999)

52.219-21
SMALL BUSINESS SIZE REPRESENTATION FOR TARGETED INDUSTRY CATEGORIES UNDER THE SMALL BUSINESS COMPETITIVENESS DEMONSTRATION PROGRAM (MAY 1999)

52.219-22
SMALL DISADVANTAGED BUSINESS STATUS (OCT 1999)

52.219-22
SMALL DISADVANTAGED BUSINESS STATUS -- ALTERNATE I (OCT 1998)

52.222-1
NOTICE TO THE GOVERNMENT OF LABOR DISPUTES (FEB 1997)

52.222-2
PAYMENT FOR OVERTIME PREMIUMS (JUL 1990)

52.222-3
CONVICT LABOR (AUG 1996)

52.222-4
CONTRACT WORK HOURS AND SAFETY STANDARDS ACT -- OVERTIME COMPENSATION (SEP 2000)

52.222-20
WALSH-HEALEY PUBLIC CONTRACTS ACT (DEC 1996)

52.222-21
PROHIBITION OF SEGREGATED FACILITIES (FEB 1999)

52.222-41
SERVICE CONTRACT ACT OF 1965, AS AMENDED (MAY 1989)

52.222-42
STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)

52.223-6
DRUG-FREE WORKPLACE (MAY 2001)

52.224-1
PRIVACY ACT NOTIFICATION (APR 1984)

52.224-2
PRIVACY ACT (APR 1984)

52.227-14
RIGHTS IN DATA – GENERAL (JUN 1987)

**52.227-14
RIGHTS IN DATA -- GENERAL -- ALTERNATE I (JUN 1987)**

**52.227-14
RIGHTS IN DATA -- GENERAL -- ALTERNATE II (JUN 1987)**

**52.227-14
RIGHTS IN DATA -- GENERAL -- ALTERNATE III (JUN 1987)**

**52.227-14
RIGHTS IN DATA -- GENERAL -- ALTERNATE V (JUN 1987)**

**52.230-1
COST ACCOUNTING STANDARDS NOTICES AND CERTIFICATION (JUN 2000)**

**52.230-1
COST ACCOUNTING STANDARDS NOTICES AND CERTIFICATION -- ALTERNATE I (APR 1996)**

**52.230-2
COST ACCOUNTING STANDARDS (APR 1998)**

**52.230-3
DISCLOSURE AND CONSISTENCY OF COST ACCOUNTING PRACTICES (APR 1998)**

**52.230-4
CONSISTENCY IN COST ACCOUNTING PRACTICES (AUG 1992)**

**52.230-6
ADMINISTRATION OF COST ACCOUNTING STANDARDS (NOV 1999)**

**52.232-9
LIMITATION ON WITHHOLDING OF PAYMENTS (APR 1984)**

**52.232-17
INTEREST (JUN 1996)**

**52.232-20
LIMITATION OF COST (APR 1984)**

**52.232-22
LIMITATION OF FUNDS (APR 1984)**

**52.232-23
ASSIGNMENT OF CLAIMS (JAN 1986)**

**52.232-23
ASSIGNMENT OF CLAIMS -- ALTERNATE I (APR 1984)**

**52.232-25
PROMPT PAYMENT (FEB 2002)**

**52.232-33
PAYMENT BY ELECTRONIC FUNDS TRANSFER -- CENTRAL CONTRACTOR REGISTRATION
(MAY 1999)**

52.232-34
PAYMENT BY ELECTRONIC FUNDS TRANSFER -- OTHER THAN CENTRAL CONTRACTOR
REGISTRATION (MAY 1999)

52.232-38
SUBMISSION OF ELECTRONIC FUNDS TRANSFER INFORMATION WITH OFFER (MAY 1999)

52.233-1
DISPUTES (JUL 2002)

52.233-1
DISPUTES -- ALTERNATE I (DEC 1991)

52.237-2
PROTECTION OF GOVERNMENT BUILDINGS, EQUIPMENT, AND VEGETATION (APR 1984)

52.237-7
INDEMNIFICATION AND MEDICAL LIABILITY INSURANCE (JAN 1997)

52.237-8
RESTRICTION ON SEVERANCE PAYMENTS TO FOREIGN NATIONALS (OCT 1995)

52.237-10
IDENTIFICATION OF UNCOMPENSATED OVERTIME (OCT 1997)

52.239-1
PRIVACY OR SECURITY SAFEGUARDS (SEE NOTE 4) (AUG 1996)

52.242-2
PRODUCTION PROGRESS REPORTS (APR 1991)

52.242-3
PENALTIES FOR UNALLOWABLE COSTS (MAY 2001)

52.242-4
CERTIFICATION OF FINAL INDIRECT COSTS (JAN 1997)

52.242-10
F.O.B. -- ORIGIN -- GOVERNMENT BILLS OF LADING OR PREPAID POSTAGE (APR 1984)

52.242-11
F.O.B. -- ORIGIN -- GOVERNMENT BILLS OF LADING OR INDICIA MAIL (FEB 1993)

52.242-13
BANKRUPTCY (JUL 1995)

52.243-2
CHANGES -- COST-REIMBURSEMENT -- ALTERNATE I (APR 1984)

52.243-2
CHANGES -- COST-REIMBURSEMENT -- ALTERNATE II (APR 1984)

52.243-7
NOTIFICATION OF CHANGES (APR 1984)

52.244-2
SUBCONTRACTS (SEE NOTE 1) (AUG 1998)

52.244-2
SUBCONTRACTS -- ALTERNATE I (SEE NOTE 1) (AUG 998)

52.244-2
SUBCONTRACTS -- ALTERNATE II (SEE NOTE 1) (AUG 1998)

52.244-5
COMPETITION IN SUBCONTRACTING (DEC 1996)

52.245-1
PROPERTY RECORDS (APR 1984)

52.245-5
GOVERNMENT PROPERTY (COST-REIMBURSEMENT, TIME-AND-MATERIAL, OR LABOR-HOUR CONTRACTS) (JAN 1986)

52.245-19
GOVERNMENT PROPERTY FURNISHED (AS IS) (APR 1984)

52.246-5
INSPECTION OF SERVICES -- COST-REIMBURSEMENT (APR 1984)

52.246-25
LIMITATION OF LIABILITY -- SERVICES (FEB 1997)

52.249-6
TERMINATION (COST-REIMBURSEMENT) (SEP 1996)

52.249-6
TERMINATION (COST-REIMBURSEMENT) -- ALTERNATE II (SEP 1996)

52.249-14
EXCUSABLE DELAYS (APR 1984)

52.251-1
GOVERNMENT SUPPLY SOURCES (APR 1984)

52.252-3
ALTERATIONS IN SOLICITATION (APR 1984)

52.252-4
ALTERATIONS IN CONTRACT (APR 1984)

52.215-20
REQUIREMENTS FOR COST OR PRICING DATA OR INFORMATION OTHER THAN COST OR PRICING DATA (OCT 1997)

52.215-21
REQUIREMENTS FOR COST OR PRICING DATA OR INFORMATION OTHER THAN COST OR PRICING DATA -- MODIFICATIONS (OCT 1997)

52.227-14
RIGHTS IN DATA -- GENERAL -- ALTERNATE IV (JUN 1987)

PART IV – REPRESENTATIONS AND INSTRUCTIONS
SECTION K
REPRESENTATIONS, CERTIFICATIONS, AND OTHER STATEMENTS OF
OFFERORS

252.209-7001

DISCLOSURE OF OWNERSHIP OR CONTROL BY THE GOVERNMENT OF A TERRORIST COUNTRY (MAR 1998)

(a) *Definitions.* As used in this provision-

(1) "Government of a terrorist country" includes the state and the government of a terrorist country, as well as any political subdivision, agency, or instrumentality thereof.

(2) "Terrorist country" means a country determined by the Secretary of State, under section 6(j)(1)(A) of the Export Administration Act of 1979 (50 U.S.C. App. 2405(j)(i)(A)), to be a country the government of which has repeatedly provided support for acts of international terrorism. As of the date of this provision, terrorist countries include: Cuba, Iran, Iraq, Libya, North Korea, Sudan, and Syria.

(3) "Significant interest" means-

(i) Ownership of or beneficial interest in 5 percent or more of the firm's or subsidiary's securities. Beneficial interest includes holding 5 percent or more of any class of the firm's securities in "nominee shares," "street names," or some other method of holding securities that does not disclose the beneficial owner;

(ii) Holding a management position in the firm, such as a director or officer;

(iii) Ability to control or influence the election, appointment, or tenure of directors or officers in the firm;

(iv) Ownership of 10 percent or more of the assets of a firm such as equipment, buildings, real estate, or other tangible assets of the firm; or

(v) Holding 50 percent or more of the indebtedness of a firm.

(b) *Prohibition on award.* In accordance with 10 U.S.C. 2327, no contract may be awarded to a firm or a subsidiary of a firm if the government of a terrorist country has a significant interest in the firm or subsidiary or, in the case of a subsidiary, the firm that owns the subsidiary, unless a waiver is granted by the Secretary of Defense.

(c) *Disclosure.* If the government of a terrorist country has a significant interest in the Offeror or a subsidiary of the Offeror, the Offeror shall disclose such interest in an attachment to its offer. If the Offeror is a subsidiary, it shall also disclose any significant interest the government of a terrorist country has in any firm that owns or controls the subsidiary. The disclosure shall include-

(1) Identification of each government holding a significant interest; and

(2) A description of the significant interest held by each government.

**52.222-21
PROHIBITION OF SEGREGATED FACILITIES (FEB 1999)**

**52.219-1
SMALL BUSINESS PROGRAM REPRESENTATIONS (APR 2002)**

(a)

- (1) The North American Industry Classification System (NAICS) code for this acquisition is _____ *[insert NAICS code]*.
- (2) The small business size standard is _____ *[insert size standard]*.
- (3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b) *Representations.*

- (1) The offeror represents as part of its offer that it () is, () is not a small business concern.
- (2) *[Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.]* The offeror represents, for general statistical purposes, that it () is, () is not, a small disadvantaged business concern as defined in 13 CFR 124.1002.
- (3) *[Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.]* The offeror represents as part of its offer that it () is, () is not a women-owned small business concern.
- (4) *[Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.]* The offeror represents as part of its offer that it () is, () is not a veteran-owned small business concern.
- (5) *[Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (b)(4) of this provision.]* The offeror represents as part of its offer that it is () is, () is not a service-disabled veteran-owned small business concern.
- (6) *[Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.]* The offeror represents, as part of its offer, that -
 - (i) It () is, () is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal office, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR part 126; and
 - (ii) It () is, () is not a joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (b)(6)(i) of this provision is accurate of the HUBZone small business concern or concerns that are participating in the joint venture. *[The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture: _____.]* Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

(c) *Definitions.* As used in this provision--

"Service-disabled veteran-owned small business concern"-

(1) Means a small business concern-

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern," means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (a) of this provision.

"Veteran-owned small business concern" means a small business concern-

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern," means a small business concern --

(1) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

(d) *Notice.*

(1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.

(2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a small, HUBZone small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to section 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall --

(i) Be punished by imposition of fine, imprisonment, or both;

- (ii) Be subject to administrative remedies, including suspension and debarment; and
- (iii) Be ineligible for participation in programs conducted under the authority of the Act.

Alternate I (Apr 2002). As prescribed in 19.307(a)(2), add the following paragraph (b)(7) to the basic provision:

(7) [Complete if offeror represented itself as disadvantaged in paragraph (b)(2) of this provision.]
The offeror shall check the category in which its ownership falls:

- Black American.
- Hispanic American.
- Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).
- Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).
- Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).
- Individual/concern, other than one of the preceding.

52.219-19

**SMALL BUSINESS CONCERN REPRESENTATION FOR THE SMALL BUSINESS
COMPETITIVENESS DEMONSTRATION PROGRAM (OCT 2000)**

(a) Definition. "Emerging small business" as used in this solicitation, means a small business concern whose size is no greater than 50 percent of the numerical size standard applicable to the North American Industry Classification System (NAICS) code assigned to a contracting opportunity.

(b) [Complete only if the Offeror has represented itself under the provision at 52.219-1 as a small business concern under the size standards of this solicitation.] The Offeror * is, * is not an emerging small business.

(c) [Complete only if the Offeror is a small business or an emerging small business, indicating its size range.] Offeror's number of employees for the past 12 months [check this column if size standard stated in solicitation is expressed in terms of number of employees] or Offeror's average annual gross revenue for the last 3 fiscal years [check this column if size standard stated in solicitation is expressed in terms of annual receipts]. [Check one of the following.]

No. of Employees	Avg. Annual Gross Revenues
<input type="checkbox"/> 50 or fewer	<input type="checkbox"/> \$1 million or less
<input type="checkbox"/> 51 -- 100	<input type="checkbox"/> \$1,000,001 -- \$2 million
<input type="checkbox"/> 101 -- 250	<input type="checkbox"/> \$2,000,001 -- \$3.5 million
<input type="checkbox"/> 251 -- 500	<input type="checkbox"/> \$3,500,001 -- \$5 million
<input type="checkbox"/> 501 -- 750	<input type="checkbox"/> \$5,000,001 -- \$10 million
<input type="checkbox"/> 751 -- 1,000	<input type="checkbox"/> \$10,000,001 -- \$17 million
<input type="checkbox"/> Over 1,000	<input type="checkbox"/> Over \$17 million

52.204-5

WOMEN-OWNED BUSINESS (OTHER THAN SMALL BUSINESS) (MAY 1999)

a) Definition. "Women-owned business concern," as used in this provision, means a concern that is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of its stock is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

(b) Representation. [Complete only if the offeror is a women-owned business concern and has not represented itself as a small business concern in paragraph (b)(1) of FAR 52.219-1, Small Business Program Representation, of this solicitation.] The offeror represents that it () is a women-owned business concern.

52.219-8

UTILIZATION OF SMALL BUSINESS CONCERNS (OCT 2000)

52.222-22

PREVIOUS CONTRACTS AND COMPLIANCE REPORTS (FEB 1999)

The offeror represents that --

(a) It () has, () has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation;

(b) It () has, () has not filed all required compliance reports; and

(c) Representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained before subcontract awards.

52.222-25

AFFIRMATIVE ACTION COMPLIANCE (APR 1984)

The offeror represents that --

(a) It () has developed and has on file, () has not developed and does not have on file, at each establishment, affirmative action programs required by the rules and regulations of the Secretary of Labor (41 CFR 60-1 and 60-2); or

(b) It () has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

52.219-21

SMALL BUSINESS SIZE REPRESENTATION FOR TARGETED INDUSTRY CATEGORIES UNDER THE SMALL BUSINESS COMPETITIVENESS DEMONSTRATION PROGRAM (MAY 1999)

[Complete only if the Offeror has represented itself under the provision at 52.219-1 as a small business concern under the size standards of this solicitation.]

Offeror's number of employees for the past 12 months *[check this column if size standard stated in solicitation is expressed in terms of number of employees]* or Offeror's average annual gross revenue for the last 3 fiscal years *[check this column if size standard stated in solicitation is expressed in terms of annual receipts]*. *[Check one of the following.]*

No. of Employees	Avg. Annual Gross Revenues
50 or fewer	\$1 million or less
51 - 100	\$1,000,001 - \$2 million
101 - 250	\$2,000,001 - \$3.5 million
251 - 500	\$3,500,001 - \$5 million
501 - 750	\$5,000,001 - \$10 million
751 - 1,000	\$10,000,001 - \$17 million
Over 1,000	Over \$17 million

52.203-2

CERTIFICATE OF INDEPENDENT PRICE DETERMINATION (APR 1985)

(a) The offeror certifies that --

(1) The prices in this offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other offeror or competitor relating to --

- (i) Those prices;
- (ii) The intention to submit an offer; or
- (iii) The methods or factors used to calculate the prices offered.

(2) The prices in this offer have not been and will not be knowingly disclosed by the offeror, directly or indirectly, to any other offeror or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law; and

(3) No attempt has been made or will be made by the offeror to induce any other concern to submit or not to submit an offer for the purpose of restricting competition.

(b) Each signature on the offer is considered to be a certification by the signatory that the signatory --

(1) Is the person in the offeror's organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) of this provision; or

(2)

(i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) of this provision _____ *[insert full name of person(s) in the offeror's organization responsible for determining the prices offered in this bid or proposal, and the title of his or her position in the offeror's organization];*

(ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) of this provision have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) of this provision; and

(iii) As an agent, has not personally participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) of this provision.

(c) If the offeror deletes or modifies subparagraph (a)(2) of this provision, the offeror must furnish with its offer a signed statement setting forth in detail the circumstances of the disclosure.

52.204-3

TAXPAYER IDENTIFICATION (OCT 1998)

a) *Definitions.*

"Common parent," as used in this solicitation provision, means that corporate entity that owns or controls an affiliated group of corporations that files its Federal income tax returns on a consolidated basis, and of which the offeror is a member.

"Taxpayer Identification Number (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a Social Security Number or an Employer Identification Number.

(b) All offerors must submit the information required in paragraphs (d) through (f) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M and implementing regulations issued by the IRS. If the resulting contract is subject to the reporting requirements described in Federal Acquisition Regulation (FAR) 4.904, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) *Taxpayer Identification Number (TIN).*

* TIN: _____.

* TIN has been applied for.

* TIN is not required because:

* Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

* Offeror is an agency or instrumentality of a foreign government;

* Offeror is an agency or instrumentality of a Federal Government;

* Other. State basis. _____

(e) *Type of organization.*

- * Sole proprietorship;
- * Partnership;
- * Corporate entity (not tax-exempt):
- * Corporate entity (tax-exempt):
- * Government entity (Federal, State, or local);
- * Foreign government;
- * International organization per 26 CFR 1.6049-4;
- * Other _____.

(f) *Common Parent.*

* Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this provision.

* Name and TIN of common parent:

Name _____

TIN _____

52.209-5

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, PROPOSED DEBARMENT, AND OTHER RESPONSIBILITY MATTERS (MAY 1996)

(a)

(1) The Offeror certifies, to the best of its knowledge and belief, that --

(i) The Offeror and/or any of its Principals --

(A) Are () are not () presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(B) Have () have not (), within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and

(C) Are () are not () presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph (a)(1)(i)(B) of this provision.

(ii) The Offeror has () has not (), within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal agency.

(2) "Principals," for the purposes of this certification, means officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions).

This Certification Concerns a Matter Within the Jurisdiction of an Agency of the United States and the Making of a False, Fictitious, or Fraudulent Certification May Render the Maker Subject to Prosecution Under Section 1001, Title 18, United States Code.

(b) The Offeror shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(c) A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connection with a determination of the Offeror's responsibility. Failure of the Offeror to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Offeror nonresponsive.

(d) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of an Offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(e) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Offeror knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this solicitation for default.

52.209-6

PROTECTING THE GOVERNMENT'S INTEREST WHEN SUBCONTRACTING WITH CONTRACTORS DEBARRED, SUSPENDED, OR PROPOSED FOR DEBARMENT (JUL 1995)

PART IV – REPRESENTATIONS AND INSTRUCTIONS

SECTION L

INSTRUCTIONS, CONDITIONS AND NOTICES TO OFFERORS OR QUOTERS

52.204-6

DATA UNIVERSAL NUMBERING SYSTEM (DUNS) NUMBER (JUN 1999)

(a) The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "DUNS" followed by the DUNS number that identifies the offeror's name and address exactly as stated in the offer. The DUNS number is a nine-digit number assigned by Dun and Bradstreet Information Services.

(b) If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one. A DUNS number will be provided immediately by telephone at no charge to the offeror. For information on obtaining

a DUNS number, the offeror, if located within the United States, should call Dun and Bradstreet at 1-800-333-0505. The offeror should be prepared to provide the following information:

- (1) Company name.
- (2) Company address.
- (3) Company telephone number.
- (4) Line of business.
- (5) Chief executive officer/key manager.
- (6) Date the company was started.
- (7) Number of people employed by the company.
- (8) Company affiliation.

(c) Offerors located outside the United States may obtain the location and phone number of the local Dun and Bradstreet Information Services office from the Internet home page at <http://www.customerservices@dnb.com>. If an offeror is unable to locate a local service center, it may send an e-mail to Dun and Bradstreet at globalinfo@mail.dnb.com.

**52.214-34
SUBMISSION OF OFFERS IN THE ENGLISH LANGUAGE (APR 1991)**

**52.214-35
SUBMISSION OF OFFERS IN U.S. CURRENCY (APR 1991)**

**52.215-1
INSTRUCTIONS TO OFFERORS -- COMPETITIVE (MAY 2001)**

(a) Definitions. As used in this provision --

"Discussions" are negotiations that occur after establishment of the competitive range that may, at the Contracting Officer's discretion, result in the offeror being allowed to revise its proposal."

"In writing," "writing," or "written" means any worded or numbered expression which can be read, reproduced, and later communicated, and includes electronically transmitted and stored information.

"Proposal modification" is a change made to a proposal before the solicitation's closing date and time, or made in response to an amendment, or made to correct a mistake at any time before award.

"Proposal revision" is a change to a proposal made after the solicitation closing date, at the request of or as allowed by a Contracting Officer as the result of negotiations.

"Time," if stated as a number of days, is calculated using calendar days, unless otherwise specified, and will include Saturdays, Sundays, and legal holidays. However, if the last day falls on a Saturday, Sunday, or legal holiday, then the period shall include the next working day.

(b) Amendments to solicitations. If this solicitation is amended, all terms and conditions that are not amended remain unchanged. Offerors shall acknowledge receipt of any amendment to this solicitation by the date and time specified in the amendment(s).

(c) Submission, modification, revision, and withdrawal of proposals.

(1) Unless other methods (e.g., electronic commerce or facsimile) are permitted in the solicitation, proposals and modifications to proposals shall be submitted in paper media in sealed envelopes or packages

(i) addressed to the office specified in the solicitation, and

(ii) showing the time and date specified for receipt, the solicitation number, and the name and address of the offeror. Offerors using commercial carriers should ensure that the proposal is marked on the outermost wrapper with the information in paragraphs (c)(1)(i) and (c)(1)(ii) of this provision.

(2) The first page of the proposal must show --

(i) The solicitation number;

(ii) The name, address, and telephone and facsimile numbers of the offeror (and electronic address if available);

(iii) A statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation and agreement to furnish any or all items upon which prices are offered at the price set opposite each item;

(iv) Names, titles, and telephone and facsimile numbers (and electronic addresses if available) of persons authorized to negotiate on the offeror's behalf with the Government in connection with this solicitation; and

(v) Name, title, and signature of person authorized to sign the proposal. Proposals signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.

(3) Submission, modification, revision, and withdrawal of proposals.

(i) Offerors are responsible for submitting proposals, and any modification, or revisions, so as to reach the Government office designated in the solicitation by the time specified in the solicitation. If no time is specified in the solicitation, the time for receipt is 4:30 p.m., local time, for the designated Government office on the date that proposal or revision is due.

(ii)

(A) Any proposal, modification, or revision received at the Government office designated in the solicitation after the exact time specified for receipt of offers is "late" and will not be considered unless it is received before award is made, the Contracting Officer determines that accepting the late offer would not unduly delay the acquisition; and --

(1) If it was transmitted through an electronic commerce method authorized by the solicitation, it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working day prior to the date specified for receipt of proposals; or

(2) There is acceptable evidence to establish that it was received at the Government installation designated for receipt of offers and was under the Government's control prior to the time set for receipt of offers; or

(3) It is the only proposal received.

(B) However, a late modification of an otherwise successful proposal that makes its terms more favorable to the Government, will be considered at any time it is received and may be accepted.

(iii) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the proposal wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.

(iv) If an emergency or unanticipated event interrupts normal Government processes so that proposals cannot be received at the office designated for receipt of proposals by the exact time specified in the solicitation, and urgent Government requirements preclude amendment of the solicitation, the time specified for receipt of proposals will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Government processes resume.

(v) Proposals may be withdrawn by written notice received at any time before award. Oral proposals in response to oral solicitations may be withdrawn orally. If the solicitation authorizes facsimile proposals, proposals may be withdrawn via facsimile received at any time before award, subject to the conditions specified in the provision at 52.215-5, Facsimile Proposals. Proposals may be withdrawn in person by an offeror or an authorized representative, if the identity of the person requesting withdrawal is established and the person signs a receipt for the proposal before award.

(4) Unless otherwise specified in the solicitation, the offeror may propose to provide any item or combination of items.

(5) Offerors shall submit proposals in response to this solicitation in English, unless otherwise permitted by the solicitation, and in U.S. dollars, unless the provision at FAR 52.225-17, Evaluation of Foreign Currency Offers, is included in the solicitation.

(6) Offerors may submit modifications to their proposals at any time before the solicitation closing date and time, and may submit modifications in response to an amendment, or to correct a mistake at any time before award.

(7) Offerors may submit revised proposals only if requested or allowed by the Contracting Officer.

(8) Proposals may be withdrawn at any time before award. Withdrawals are effective upon receipt of notice by the Contracting Officer.

(d) Offer expiration date. Proposals in response to this solicitation will be valid for the number of days specified on the solicitation cover sheet (unless a different period is proposed by the offeror).

(e) Restriction on disclosure and use of data. Offerors that include in their proposals data that they do not want disclosed to the public for any purpose, or used by the Government except for evaluation purposes, shall --

(1) Mark the title page with the following legend:

This proposal includes data that shall not be disclosed outside the Government and shall not be duplicated, used, or disclosed -- in whole or in part -- for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of -- or in connection with -- the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained in sheets [insert numbers or other identification of sheets]; and

(2) Mark each sheet of data it wishes to restrict with the following legend:

Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.

(f) Contract award.

(1) The Government intends to award a contract or contracts resulting from this solicitation to the responsible offeror(s) whose proposal(s) represents the best value after evaluation in accordance with the factors and subfactors in the solicitation.

(2) The Government may reject any or all proposals if such action is in the Government's interest.

(3) The Government may waive informalities and minor irregularities in proposals received.

(4) The Government intends to evaluate proposals and award a contract without discussions with offerors (except clarifications as described in FAR 15.306(a)). Therefore, the offeror's initial proposal should contain the offeror's best terms from a cost or price and technical standpoint. The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary. If the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals.

(5) The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit cost or prices offered, unless the offeror specifies otherwise in the proposal.

(6) The Government reserves the right to make multiple awards if, after considering the additional administrative costs, it is in the Government's best interest to do so.

(7) Exchanges with offerors after receipt of a proposal do not constitute a rejection or counteroffer by the Government.

(8) The Government may determine that a proposal is unacceptable if the prices proposed are materially unbalanced between line items or subline items. Unbalanced pricing exists when, despite an acceptable total evaluated price, the price of one or more contract line items is significantly overstated or understated as indicated by the application of cost or price analysis techniques. A proposal may be rejected if the Contracting Officer determines that the lack of balance poses an unacceptable risk to the Government.

(9) If a cost realism analysis is performed, cost realism may be considered by the source selection authority in evaluating performance or schedule risk.

(10) A written award or acceptance of proposal mailed or otherwise furnished to the successful offeror within the time specified in the proposal shall result in a binding contract without further action by either party.

(11) The Government may disclose the following information in postaward debriefings to other offerors:

(i) The overall evaluated cost or price and technical rating of the successful offeror;

(ii) The overall ranking of all offerors, when any ranking was developed by the agency during source selection;

(iii) A summary of the rationale for award; and

(iv) For acquisitions of commercial items, the make and model of the item to be delivered by the successful offeror.

Alternate I (Oct 1997). As prescribed in 15.209(a)(1), substitute the following paragraph (f)(4) for paragraph (f)(4) of the basic provision:

(f)

(4) The Government intends to evaluate proposals and award a contract after conducting discussions with offerors whose proposals have been determined to be within the competitive range. If the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals. Therefore, the offeror's initial proposal should contain the offeror's best terms from a price and technical standpoint.

Alternate II (Oct 1997). As prescribed in 15.209(a)(2), add a paragraph (c)(9) substantially the same as the following to the basic clause:

(9) Offerors may submit proposals that depart from stated requirements. Such proposals shall clearly identify why the acceptance of the proposal would be advantageous to the Government. Any deviations from the terms and conditions of the solicitation, as well as the comparative advantage to the Government, shall be clearly identified and explicitly defined. The Government reserves the right to amend the solicitation to allow all offerors an opportunity to submit revised proposals based on the revised requirements.

52.215-5

FACSIMILE PROPOSALS (OCT 1997)

(a) Definition.

Facsimile proposal, as used in this provision, means a proposal, revision or modification of a proposal, or withdrawal of a proposal that is transmitted to and received by the Government via facsimile machine.

(b) Offerors may submit facsimile proposals as responses to this solicitation. Facsimile proposals are subject to the same rules as paper proposals.

(c) The telephone number of receiving facsimile equipment is: **215-697-1227**

(d) If any portion of a facsimile proposal received by the Contracting Officer is unreadable to the degree that conformance to the essential requirements of the solicitation cannot be ascertained from the document --

(1) The Contracting Officer immediately shall notify the offeror and permit the offeror to resubmit the proposal;

(2) The method and time for resubmission shall be prescribed by the Contracting Officer after consultation with the offeror; and

(3) The resubmission shall be considered as if it were received at the date and time of the original unreadable submission for the purpose of determining timeliness, provided the offeror complies with the time and format requirements for resubmission prescribed by the Contracting Officer.

(e) The Government reserves the right to make award solely on the facsimile proposal. However, if requested to do so by the Contracting Officer, the apparently successful offeror promptly shall submit the complete original signed proposal.

**NAVICPLA01
SUBMISSION OF PROPOSALS (NAVICP) (NOV 1998)**

I. General

Offerors are required to submit a single proposal composed of two separate parts as follow:

Part I – Past Performance Proposal – Original and 1 copy to include all data and information required for evaluation and exclude any reference to the pricing aspects of the offer. Each page of each copy should be affixed with the following legend:

**Source Selection Information
See FAR 3.104**

Part II – Price Proposal – to include the completed solicitation documents.

Important Notes:

1. Offerors must respond to all requirements of the solicitation document. Offerors are cautioned not to alter or disassemble the solicitation.
2. In the event any portion of the past performance proposal is written by anyone who is not a bona fide employee of the firm submitting the proposal, the offeror shall identify the person's firm, the relationship of that firm to the offeror, and the portion of the technical proposal the person wrote.

II. Requirements for Proposal Content

1. Introduction and Purpose – This section specifies the format that offerors shall use in the Request for Proposal (RFP). The intent is not to restrict offerors in the manner in which they will perform their work but rather to ensure a certain degree of uniformity in the format of responses for evaluation purposes.

2. The proposals shall be submitted subject to the following identification and quantities:

Identification	Number of Copies
Part I – Past Performance	Original and 1 copy
Part II – Price	Original

3. Any offeror who will be submitting CLASSIFIED data in their past performance proposal must first notify the contracting office by contacting the point of contact for this solicitation. CLASSIFIED data that is forwarded as part of an offeror's proposal must be housed in its own binder, separate from the unclassified portion.

4. If the offeror chooses to submit its Past Performance Proposal and Price Proposal in separate volumes, the cover of each volume shall contain the following items:

Title of Proposal
Proposal Category (Past Performance or Price)
Volume Number
RFP Number
Name and Address of Offeror
Identification of copies bearing original signatures

III. Proposal Content

1. Part I – Past Performance

The offeror shall describe its past performance/experience on directly related or similar contracts it has held with the last three (3) years which are of similar scope, magnitude and complexity to that which is detailed in the RFP. Offerors which describe similar contracts shall provide a detailed explanation demonstrating the similarity of the contracts to the requirements of the RFP. The offeror shall provide the following information regarding its past performance:

- A. Contract number(s)
- B. Name and reference point of contact at the federal, state, local government or commercial entity for which the contract was performed.
- C. Dollar value of the contract.
- D. Detailed description of the work performed.
- E. Names of the subcontractor(s) used, if any, and a description of the extent of work performed by the subcontract(s)
- F. The number, type, and severity of any quality, delivery or cost problems in performing the contract, the corrective action taken, and the effectiveness of the corrective action.
- G. For the contracts identified in response to (a.) above, provide the following information:
 1. The actions, techniques and methods used to identify and minimize risk in performance of the requirements of the Statement of Work (SOW)
 2. The actual success of the action, techniques and methods used in mitigating risks.

2. Part II – Price Proposal – The completed solicitation documents.

52.252-1

SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

<http://farsite.hill.af.mil/>

252.204-7001 COMMERCIAL AND GOVERNMENT ENTITY (CAGE) CODE REPORTING (AUG 1999)

(a) The offeror is requested to enter its CAGE code on its offer in the block with its name and address. The CAGE code entered must be for that name and address. Enter "CAGE" before the number.

(b) If the offeror does not have a CAGE code, it may ask the Contracting Officer to request one from the Defense Logistics Information Service (DLIS). The Contracting Officer will-

- (1) Ask the Contractor to complete section B of a DD Form 2051, Request for Assignment of a Commercial and Government Entity (CAGE) Code;
- (2) Complete section A and forward the form to DLIS; and
- (3) Notify the Contractor of its assigned CAGE code.

(c) Do not delay submission of the offer pending receipt of a CAGE code.

52.237-1

SITE VISIT (APR 1984)

Offerors or quoters are urged and expected to inspect the site where services are to be performed and to satisfy themselves regarding all general and local conditions that may affect the cost of contract performance, to the extent that the information is reasonably obtainable. In no event shall failure to inspect the site constitute grounds for a claim after contract award.

PART IV – REPRESENTATIONS AND INSTRUCTIONS
SECTION M
EVALUATION FACTORS FOR AWARD

M01 – EVALUATION CRITERIA AND BASIS FOR AWARD

The Government intends to make a single or multiple award to the eligible, responsible, technically acceptable offeror whose offer, conforming to this solicitation, is determined most advantageous to the Government. Price and past performance are considered. The offeror's proposal shall be in the form prescribed, and shall contain a response to each of the areas identified in the section L solicitation provision entitled "Submission of Proposals." Only those proposals prepared in accordance with the solicitation will be evaluated. The evaluation will consider past performance and technical performance as equally important but more important than price. The Government reserves the right to award the contract to other than the lowest price offer.

PLEASE NOTE: EVALUATION CRITERIA ARE LISTED IN ORDER OF IMPORTANCE AND WEIGHTING WITH #1 BEING THE HIGHEST.

1. TECHNICAL PERFORMANCE – The Government will evaluate the quality of the offeror's technical proposal. The assessment of the offeror's technical knowledge of and experience with the CH-53D helicopter as well as their ability to demonstrate their ability to conduct asset evaluation will be used as a means of evaluating the relative capability of the offeror and other competitors to meet successfully the requirements of the RFP. In addition, the offeror's proposal will be evaluated on their offered approach to conducting asset evaluation and demonstrated knowledge of the following:

- a. Navy/AirForce Supply system including The Master Information File (i.e.SNAPSHOT)
- b. Dynamic Components (DYCOM) tracking system
- c. Naval Air Systems Command and their Logistic/ISST Engineers
- d. Demilitarization
- e. Logistic and Engineering Change Proposals (LECP/ECP)
- f. Configuration Management
- g. Rapid Action Maintenance Engineering Change (RAMEC)
- h. Design Change Notices (DCN)
- i. Defense Logistics Supply Center (DLSC) supply system
- j. Original Equipment Manufacturer (OEM)

The offeror must provide the information requested in the Provision entitled "Submission of Proposals" in section L for technical performance evaluation. An offer failing to provide the technical performance information will be considered ineligible for award.

2. PAST PERFORMANCE – The Government will evaluate the quality of the offeror's past performance. The evaluation is separate and distinct from the Contracting Officer's responsibility determination. The assessment of the offeror's past performance will be used as a means of evaluating the relative capability of the offeror and other competitors to meet successfully the requirements of the RFP. The Government reserves the right to obtain information for use in the evaluation of past performance from any and all sources including sources outside the Government. Offerors lacking relevant past performance history will receive a neutral rating for past performance.

However, the proposal of an offeror with no relevant past performance history, while rated neutral in past performance may not represent the most advantageous proposal to the Government, and thus, may be an unsuccessful proposal when compared to the proposal of other offerors. The offeror must provide the information requested in the Provision entitled in "Submission of Proposals" in Section L for past performance evaluation or affirmatively state that it possesses no relevant directly related or similar past performance. An offer failing to provide the past performance information or to assert that it has no relevant directly related or similar past performance will be considered ineligible for award.

3. **PERFORMANCE ABILITY** – The Government will evaluate the offeror's ability to commence the performance requirements required in the specified timeframe, 01 November 2002.

4. **PRICE.** Price is a secondary factor after technical performance and past performance.