

DRAFT

# NAVICP Mechanicsburg



## Commercial Asset Visibility Requisition Processing V4.0 January 2002

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**To Report an Open Requisition**

From the Main Menu Screen, the DVD Requisitions column, click “**Open Requisitions**”.

To View an Incoming Requisition, Select an Item From the List Below ...

IPD	Posting Dt	NIIN	Doc ID	Reqn Doc Nr	CC
01	11/20/2001	111111111	A21	REQCJJ11780061A	A
01	11/20/2001	111111111	A21	REQCJJ11790068A	A
01	11/20/2001	444444444	A41	REQCJJ11760078A	A
01	11/20/2001	444444444	A41	REQCJJ11770028A	A
01	11/20/2001	444444444	A41	REQCJJ11780064A	A
01	11/20/2001	444444444	A41	REQCJJ11770021A	A
01	11/20/2001	444444444	A41	REQCJJ11770014A	A
01	11/20/2001	444444444	A41	REQCJJ11790071A	A
01	11/20/2001	LB0LB0LB0	A51	REQCJJ11760073A	A
01	11/20/2001	LB0LB0LB0	A51	REQCJJ11790066A	A

Submit

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The Select Open Requisitions Screen will be displayed allowing you to view all open requisitions. Use the scroll-up/scroll-down arrows to find the desired requisition. Click “Submit”.

Reqn Doc Nr:	REQCJJ11760078A	SMIC:	Required Delivery Dt:	250
Doc Id:	A41	Unit Price:	Advice Cd:	AC
RI To:	CJJ	DLR Price Id:	Receipt of Order Dt:	111
Media/Status Cd:	0	Supp Add:	Purpose Cd:	P
NSN:	FSCD444444444	Signal Cd:	Condition Cd:	A
Unit of Issue:	EA	Fund Cd:	Management Cd:	M
Reqn Qty:	10	Distribution Cd:	Material Control Cd:	M
Qty Shipped:	0	Project Cd:	RI From:	N35
Qty Cancelled:	0	Priority Cd:	Posting Dt:	11/20/2001

The list below contains RCDN's that can be Shipped for NIIN 444444444.  
 You can Ship up to 10 item(s). To Ship, click the Ship button (for multiple Shipments, hold down the Control Key and click on items to Ship, then click the Ship button.) To submit a Status, click the Status button.

<input type="radio"/> RCDN	<input checked="" type="radio"/> Ref Nr	<input type="radio"/> Ser Nr	Re-Sort
N1212A20030078	123	123	
N1212A20030079	465	465	
N1212A20030101	ABC	981	
N1212A20030102	DEF	157	

At the top of the Detail Requisition Screen read-only information relating to the requisition you chose will be displayed.

If items are available to ship, you are given **three** options:

1. **Ship** – to ship a requisition (see pages 6)
2. **Status** – to report a requisition status (see pages 16)
3. **Denial** - to deny a requisition (see pages 20)

JENKINS INDUSTRY, INC.(N1212A)		<b>Requisition DD1348</b>	NAVICP-M(N00104)
NIIN: 444444444		Condition Cd: A	
Ship To DODAAC:	<input type="text" value="SUPADD"/> *	Project Cd:	<input type="text" value="MAR"/> *
Mark For:	<input type="text" value="US Ship"/> *	Signal Cd:	<input type="text" value="Z"/> *
Ship To Document:	<input type="text" value="REQCJJ11760078A"/> *	Fund Cd:	<input type="text" value="ST"/> *
DD1348 Date:	<input type="text" value="01/03/2002"/> *	Nomenclature:	<input type="text" value="pump"/> *
Distribution Cd:	<input type="text" value="DCD"/>	Remarks:	<input type="text"/>
<input type="button" value="Submit"/>		<input type="button" value="Reset"/>	
<a href="#">DVD Requisitions</a> <a href="#">Contact Us</a> <a href="#">Help</a>			

### To Ship a Requisition

At the top of the Requisition DD1348 Screen, the NIIN and Condition Code for the item you have chosen will be displayed.

**NOTE:** An \* on any screen indicates a mandatory field.  
Enter the information below as needed:

**Ship To Dodaac:** Accept the default value or enter a different Ship To Dodaac. Value is alphanumeric and must be six positions.

**Project Code:** Accept the default value unless you are provided a different Project Code.

**Mark For:** Identifies to whom the material is being shipped. Value must not be all spaces.

**Signal Code:** Enter the one digit code which identifies the "ship to" and "bill to" activity

**Ship To Document:** Value is alphanumeric and must be fourteen positions. The default value is the RCDN. If shipment is a reconsignment, enter the TCN number. If shipment is GFM,

change the 11<sup>th</sup> position of the RCDN to 'M'.

**Fund Code:** Enter the two-digit code which identifies the source of funding

**DD1348 Date:** The default is the current date.  
**NOTE:** The value cannot be a future date or pre-date the previous repair action.

**Nomenclature:** A value is required if the administrative option "ATAC Reporting Enabled" has been set by the administrator. If entered, the value cannot be all spaces. This is an optional field and allows thirty-four characters.

**Distribution Code:** This is an optional field.

**Remarks:** This is an optional field and allows sixty characters.

If the data entered is correct, click "**Submit**" to submit the DD1348, or click "**Reset**" to clear the data you entered and return all fields to the defaults.

If you want to return to the Select Open Requisitions Screen without processing the DD1348, click "**DVD Requisitions**".

Edit DD1348

To print, click the Print button below.

Ship/POS

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	1. TOTAL PRICE	2. SHIP FROM	3. SHIP TO																							
D	R	M	U	Q	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	UNIT PRICE	DOLLARS	CTS	N1212A	SUPADD																				
G	F	R	I	S	Q	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	DOLLARS	CTS																							
C	E	N	T	S	T	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S				4. MARK FOR																					
																															00000000	00000000	000	US SHIP																					
24. DOCUMENT NUMBER & SUFFIX (30-44)  REQCJJ11760078A																												5. DOC DATE 02003		6. NMFC		7. FRRT RATE		8. TYPE CARGO		9.																			
25. NATIONAL STOCK NO & ADD (3-22)  FSCD 444444444																												10. QTY REC'D		11. UP		12. UNIT WEIGHT		13. UNIT CUBE		14. UFC																			
26. RIC (4-6) UI (23-24) QTY (25-29) COM CODE (71) DIST (55-56) UP (74-80)																												16. FREIGHT CLASSIFICATION NOMENCLATURE																											
17. ITEM NOMENCLATURE PUMP																												18. TY COMT		19. NO COMT		20. TOTAL WEIGHT		21. TOTAL CUBE																					

Print

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If the information was submitted successfully, the DD1348 Shipping Document Screen will appear.

**To Print the DD1348:**

Click the **“Print”** button within the report to print the DD1348. This will automatically print two copies on a single page.

To print multiple copies, right-click within the DD1348 and change the number of copies. Click **"OK"** to print the document, or **"Cancel"** to cancel the print.

When you have printed the DD1348, click on the **“Ship”** button.

From the DD1348 Screen, you have the option to:

- Edit the DD1348**
- Return to the **Main Menu** (see page 3)
- Return to **DVD Requisitions** (see page 4)

**For Requisition Shipment/POS, Select a Carrier From the List Below ...**

Carrier	City	ID
OTHER		
UPS	NOWHERE	0507

Submit

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Select a carrier from the drop-down list box and click "**Submit**".

If the appropriate carrier is not listed, choose OTHER...

Carriers are loaded by using the Maintain Carriers option under Utilities on the Main Menu.

JENKINS INDUSTRY, INC.(N1212A)		Requisition Shipment/POS		NAVICP-M(N00104)	
Shipment Date:	<input type="text" value="01/03/2002"/> *	Carrier:	UPS	Address:	999 MAIN ST
Mode of Shipment:	<input type="text"/>	City:	NOWHERE	State:	DE
GBL/Tracking Nr:	<input type="text"/>	Zip:			
Pro/Account Nr:	<input type="text"/>				
Hold Code:	<input type="text"/>				
DD250 Nr:	<input type="text"/>				
DD250 Date:	<input type="text"/>				
CLIN:	<input type="text"/>				
Pickup DODAAC:	<input type="text" value="N1212A"/> *				
		<input type="button" value="Submit"/>	<input type="button" value="Reset"/>		
<a href="#">DVD Requisitions</a> <a href="#">Contact Us</a> <a href="#">Help</a>					

**NOTE:** An \* on any screen indicates a mandatory field.

Enter the following information as needed:

**NOTE:** No special characters or embedded spaces are permitted in the fields unless otherwise indicated.

**Shipment Date:** The default value is the current date. If necessary, change this date to reflect the actual date of shipment. **NOTE:** The value cannot be a future date, precede the previous repair, or precede the DD1348.

**Mode of Shipment:** Click the down arrow and select the mode of shipment.

**GBL/Tracking Nr:** Enter the Government Bill of Lading or your tracking number.

**Pro/Account Nr:** Enter your Pro/Account Number.

**Hold Code:** Click the down arrow and select the reason the material requisitioned is delayed at the shipping activity.

**DD250 Nr:** Type the DD250 Nr from Block 2, Shipment Nr, of the DD250. A value is required if the DD250 Date is entered. The value is alphanumeric and must be seven or eight characters. If eight, the eighth position must contain a space or the letter 'Z'.

**DD250 Dt:** The default date is the current date. If necessary, change this date to reflect the actual DD250 Date. A value is required if the DD250 Nr is entered. **NOTE:** The value cannot be a future date or precede the previous repair action.

**CLIN:** Accept the default value or type in the CLIN.

**Pickup DODAAC:** Type the Pickup DODAAC. A value is required if the administrator has selected the administrative option "ATAC Reporting Enabled". If entered, the value is alphanumeric and must be six positions.

**NOTE:** If a specific carrier was chosen on the previous screen, the carrier name and address will automatically be entered; if you chose OTHER, the edit boxes will appear for you to fill in the applicable information.

If the data entered is correct, click "**Submit**" to submit the shipment, or click "**Reset**" to clear the data you entered and return all fields to the defaults.

**Requisition Shipment/POS  
Update**

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**Requisition Shipment/POS Successful!**

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If a successful Requisition Shipment/POS was accomplished the Requisition Shipment/POS Update Screen appears indicating a successful update.

You have the option to:

Return to **DVD Requisitions** to select a different requisition

To View an Incoming Requisition, Select an Item From the List Below ...

IPD	Posting Dt	NIIN	Doc ID	Reqn Doc Nr	CC
01	11/20/2001	111111111	A21	REQCJJ11780061A	A
01	11/20/2001	111111111	A21	REQCJJ11790068A	A
01	11/20/2001	444444444	A41	REQCJJ11760078A	A
01	11/20/2001	444444444	A41	REQCJJ11770028A	A
01	11/20/2001	444444444	A41	REQCJJ11780064A	A
01	11/20/2001	444444444	A41	REQCJJ11770021A	A
01	11/20/2001	444444444	A41	REQCJJ11770014A	A
01	11/20/2001	444444444	A41	REQCJJ11790071A	A
01	11/20/2001	LB0LB0LB0	A51	REQCJJ11760073A	A
01	11/20/2001	LB0LB0LB0	A51	REQCJJ11790066A	A

Submit

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If you chose to return to “DVD Requisitions ” the Select Open Requisitions Screen will be displayed allowing you to view all open requisitions.

Use the scroll-up/scroll-down arrows to find the desired requisition.

Click “Submit”.

Reqn Doc Nr:	REQCJJ11790066A	SMIC:		Required Delivery Dt:	230
Doc Id:	A51	Unit Price:	\$0.00	Advice Cd:	AC
RI To:	CJJ	DLR Price Id:		Receipt of Order Dt:	
Media/Status Cd:	0	Supp Add:	SUPADD	Purpose Cd:	P
NSN:	FSCDLB0LB0LB0	Signal Cd:	Z	Condition Cd:	A
Unit of Issue:	EA	Fund Cd:	ST	Management Cd:	M
Reqn Qty:	4	Distribution Cd:	DCD	Material Control Cd:	M
Qty Shipped:	0	Project Cd:	MAR	RI From:	N35
Qty Cancelled:	0	Priority Cd:	01	Posting Dt:	11/20/2001

There are no items to Ship for NIIN LB0LB0LB0 in A condition.

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At the top of the Detail Requisition Screen read-only information relating to the requisition you chose will be displayed.

If no items are available to ship, you are given **three** options:

1. **Inventory** – to view a Repair Item Inventory (see page 13)
2. **Status** – to report a Requisition Status (see pages 16)
3. **Denial** – to deny the requisition (see pages 20)

If you wish to return to the DVD Requisitions Screen, click "**DVD Requisitions**".

**These Items Are In The Repair Process For NIIN LB0LB0LB0 ...**

CC	RCDN	Ref Nr
F Not Ready For Issue	N1212A20030114	
F Not Ready For Issue	N1212A20030113	
F Not Ready For Issue	N1212A20030112	
F Not Ready For Issue	N1212A20030111	

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**To View a Repair Item Inventory**

From the Detail Requisition Screen, click “**Inventory**”.

A list of items in the repair process for the NIIN you selected will appear.

If you want to return to the Select Open Requisitions Screen, click “**DVD Requisitions**”.

To View an Incoming Requisition, Select an Item From the List Below ...

IPD	Posting Dt	NIIN	Doc ID	Reqn Doc Nr	CC
01	11/20/2001	111111111	A21	REQCJJ11780061A	A
01	11/20/2001	111111111	A21	REQCJJ11790068A	A
01	11/20/2001	444444444	A41	REQCJJ11760078A	A
01	11/20/2001	444444444	A41	REQCJJ11770028A	A
01	11/20/2001	444444444	A41	REQCJJ11780064A	A
01	11/20/2001	444444444	A41	REQCJJ11770021A	A
01	11/20/2001	444444444	A41	REQCJJ11770014A	A
01	11/20/2001	444444444	A41	REQCJJ11790071A	A
01	11/20/2001	LB0LB0LB0	A51	REQCJJ11760073A	A
01	11/20/2001	LB0LB0LB0	A51	REQCJJ11790066A	A

Submit

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If you chose to return to “DVD Requisitions ” the Select Open Requisitions Screen will be displayed allowing you to view all open requisitions.

Use the scroll-up/scroll-down arrows to find the desired requisition.

Click “Submit”.

Reqn Doc Nr:	REQCJJ11790066A	SMIC:		Required Delivery Dt:	230
Doc Id:	A51	Unit Price:	\$0.00	Advice Cd:	AC
RI To:	CJJ	DLR Price Id:		Receipt of Order Dt:	
Media/Status Cd:	0	Supp Add:	SUPADD	Purpose Cd:	P
NSN:	FSCDLB0LB0LB0	Signal Cd:	Z	Condition Cd:	A
Unit of Issue:	EA	Fund Cd:	ST	Management Cd:	M
Reqn Qty:	4	Distribution Cd:	DCD	Material Control Cd:	M
Qty Shipped:	0	Project Cd:	MAR	RI From:	N35
Qty Cancelled:	0	Priority Cd:	01	Posting Dt:	11/20/2001

There are no items to Ship for NIIN LB0LB0LB0 in A condition.



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At the top of the Detail Requisition Screen read-only information relating to the requisition you chose will be displayed.

If no items are available to ship, you are given **three** options:

1. **Inventory** – to view a Repair Item Inventory (see page 13)
2. **Status** – to report a Requisition Status (see pages 163)
3. **Denial** – to deny the requisition (see pages 20)

If you wish to return to the DVD Requisitions Screen, click "**DVD Requisitions**".

Reqn Doc Nr:	REQCJJ11760073A	SMIC:		Required Delivery Dt:	250
Doc Id:	A51	Unit Price:	\$0.00	Advice Cd:	AC
RI To:	CJJ	DLR Price Id:		Receipt of Order Dt:	
Media/Status Cd:	0	Supp Add:	SUPADD	Purpose Cd:	P
NSN:	FSCDLB0LB0LB0	Signal Cd:	Z	Condition Cd:	A
Unit of Issue:	EA	Fund Cd:	ST	Management Cd:	M
Reqn Qty:	4	Distribution Cd:	DCD	Material Control Cd:	M
Qty Shipped:	0	Project Cd:	MAR	RI From:	N35
Qty Cancelled:	0	Priority Cd:	01	Posting Dt:	11/20/2001

Status Code: BA - Item being processed for Release and Shipment

Est Ship Date:  \*

Remarks:




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### To Report a Requisition Status

From the Detail Requisition Screen, click "**Status**".

**NOTE:** An \* on any screen indicates a mandatory field.

Enter the following information as needed:

**Estimated Shipment Date:** Fill in the date you expect to ship the item. Use the date format mm/dd/yyyy).

**Remarks:** This is an optional field and allows six hundred sixty characters.

If the data entered is correct, click "**Submit**" to submit the denial, or click "**Reset**" to clear the data you entered and return all fields to the defaults.

If you want to return to the Select Open Requisitions Screen without processing the denial, click "**DVD Requisitions**".

**REQUISITION STATUS  
UPDATE**

---

**Requisition Status Successful!**

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If a successful Requisition Status was accomplished, the Requisition Status Update screen appears.

You have the option to:

- Return to the **“Main Menu”** (see page 3)

- Return to **“DVD Requisitions”** (see page 4)

To View an Incoming Requisition, Select an Item From the List Below ...

IPD	Posting Dt	NIIN	Doc ID	Reqn Doc Nr	CC
01	11/20/2001	111111111	A21	REQCJJ11780061A	A
01	11/20/2001	111111111	A21	REQCJJ11790068A	A
01	11/20/2001	444444444	A41	REQCJJ11760078A	A
01	11/20/2001	444444444	A41	REQCJJ11770028A	A
01	11/20/2001	444444444	A41	REQCJJ11780064A	A
01	11/20/2001	444444444	A41	REQCJJ11770021A	A
01	11/20/2001	444444444	A41	REQCJJ11770014A	A
01	11/20/2001	444444444	A41	REQCJJ11790071A	A
01	11/20/2001	LB0LB0LB0	A51	REQCJJ11760073A	A
01	11/20/2001	LB0LB0LB0	A51	REQCJJ11790066A	A

Submit

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If you chose to return to “DVD Requisitions ” the Select Open Requisitions Screen will be displayed allowing you to view all open requisitions.

Use the scroll-up/scroll-down arrows to find the desired requisition.

Click “Submit”.

Reqn Doc Nr:	REQCJJ11790066A	SMIC:		Required Delivery Dt:	230
Doc Id:	A51	Unit Price:	\$0.00	Advice Cd:	AC
RI To:	CJJ	DLR Price Id:		Receipt of Order Dt:	
Media/Status Cd:	0	Supp Add:	SUPADD	Purpose Cd:	P
NSN:	FSCDLB0LB0LB0	Signal Cd:	Z	Condition Cd:	A
Unit of Issue:	EA	Fund Cd:	ST	Management Cd:	M
Reqn Qty:	4	Distribution Cd:	DCD	Material Control Cd:	M
Qty Shipped:	0	Project Cd:	MAR	RI From:	N35
Qty Cancelled:	0	Priority Cd:	01	Posting Dt:	11/20/2001

There are no items to Ship for NIIN LB0LB0LB0 in A condition.



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At the top of the Detail Requisition Screen read-only information relating to the requisition you chose will be displayed.

If no items are available to ship, you are given **three** options:

1. **Inventory** – to view a Repair Item Inventory (see page 13)
2. **Status** – to report a Requisition Status (see pages 16)
3. **Denial** – to deny the requisition (see pages 20)

If you wish to return to the DVD Requisitions Screen, click "**DVD Requisitions**".

Reqn Doc Nr:	REQCJJ11760073A	SMIC:		Required Delivery Dt:	250
Doc Id:	A51	Unit Price:	\$0.00	Advice Cd:	AC
RI To:	CJJ	DLR Price Id:		Receipt of Order Dt:	
Media/Status Cd:	0	Supp Add:	SUPADD	Purpose Cd:	P
NSN:	FSCDLB0LB0LB0	Signal Cd:	Z	Condition Cd:	A
Unit of Issue:	EA	Fund Cd:	ST	Management Cd:	M
Reqn Qty:	4	Distribution Cd:	DCD	Material Control Cd:	M
Qty Shipped:	0	Project Cd:	MAR	RI From:	N35
Qty Cancelled:	0	Priority Cd:	01	Posting Dt:	11/20/2001

Reason Code:  \*

Remarks:

Submit

Reset

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### To Report a Requisition Denial

From the Detail Requisition Screen, click “Denial”.

**NOTE:** An \* on any screen indicates a mandatory field.

Enter the following information as needed:

**Reason Code:** Use the drop-down box to list the reason for the requisition denial.

There are ten (10) reason codes to choose from:

1 Stock Exhausted
2 Material Not Available In Condition Requested
3 Material Not Available In Proper Shelf Life
4 Material Not Available In Type Pack Requested
5 Reidentification Or Reclassification Of Assets In Process
6 No Record Of NSN
7 '0' Balance In Issuable Condition
8 Partial Bounceback
9 Item Is Not Available In One Continuous Length
10 Cannot Identify DODAAC Of Designated Material Recipient

**Remarks:** This is an optional field and allows six hundred sixty characters.

If the data entered is correct, click "Submit" to submit the denial, or click "Reset" to clear the data you entered and return all fields to the defaults.

If you want to return to the Select Open Requisitions Screen without processing the receipt, click “DVD Requisitions”.

**REQUISITION DENIAL  
UPDATE**

---

**Requisition Denial Successful!**

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If a successful Requisition Denial was accomplished, the Requisition Denial Update screen appears.

You have the option to:

- Return to the **“Main Menu”** (see page 3)

- Return to **“DVD Requisitions”** (see page 4)

**Repair Status**

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## Requisition Reports

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**To Execute Open Requisitions Report**

From the DVD Requisitions Reports Menu, click **“Open Requisitions”**.



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**To Execute Cancelled Requisitions Report**

From the DVD Requisitions Reports Menu, click “**Cancelled Requisitions**”.

No items in the database.

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Click within the report to make it active. Use the vertical scroll bar or the page up/page down keys on the keyboard to move forward/back between pages/records.

To print the report, place your cursor within the report page, click the right mouse button, click "**Print**". Click "**OK**" to print or "**Cancel**" to cancel the print.

To request a report with different sort criteria, enter the new criteria using the sort drop-down boxes and click "**Sort**". To request a report with different filter criteria, enter the new criteria using the filter drop-down boxes and click "**Filter**".

Click on "**Reset**" to set the filter/sort criteria back to the original request.

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**To Execute Filled Requisitions Report**

From the DVD Requisitions Reports Menu, click “**Filled Requisitions**”.

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FILLED REQUISITIONS REPORT			JANUARY 03, 2001		
<b>Doc Id:</b>	A21	<b>Reqn Qty:</b>	5	<b>Required Delivery Date:</b>	250
<b>Reqn Doc Hr:</b>	REQCJU11770011A	<b>Total Qty Shipped:</b>	5	<b>Advice Cd:</b>	AC
<b>Contractor:</b>	N1212A	<b>Total Qty Cancelled:</b>	0	<b>Receipt of Order Date:</b>	111
<b>Life Cycle Cd:</b>	F (FILLED)	<b>DLR Price Indicator:</b>		<b>Purpose Cd:</b>	P
<b>RI To:</b>	CJJ	<b>Supp Add:</b>	SUPADD	<b>Management Cd:</b>	M
<b>Media and Status Cd:</b>	0	<b>Signal Cd:</b>	Z	<b>Material Control Cd:</b>	M
<b>NSN:</b>	FSCD111111111	<b>Fund Cd:</b>	ST	<b>RI From:</b>	N35
<b>SMIC:</b>		<b>Distribution Cd:</b>	DCD	<b>Posting Date:</b>	11/20/2001
<b>Unit of Issue:</b>	EA	<b>Project Cd:</b>	MAR	<b>Completion Date:</b>	12/03/2001
<b>Unit Price:</b>		<b>Priority Cd:</b>	01		
<b>Condition Cd:</b>	A (READY FOR ISSUE)				
<b>Remarks:</b>					

  

REPAIR ITEMS SHIPPED	
<b>RCDN NRs:</b>	
	N1212A13370052
	N1212A13370053
	N1212A13370054
	N1212A13370055
	N1212A13370056

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Actual Pages Printed May Vary.

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This report may be sorted in the following order:

First:                      Second:                      Third:

      

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This report may be filtered where:

Column:                      Operator:                      Value:

      

  

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Click within the report to make it active. Use the vertical scroll bar or the page up/page down keys on the keyboard to move forward/back between pages/records.

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Click on **“Reset”** to set the filter/sort criteria back to the original request.

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**To Execute Denied Requisitions Report**

From the DVD Requisitions Reports Menu, click “**Denied Requisitions**”.

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DENIED REQUISITIONS REPORT			JANUARY 03, 20
<b>Doc Id:</b>	A21	<b>Reqn Qty:</b>	5
<b>Reqn Doc Hr:</b>	REQCJJ11760075A	<b>Total Qty Shipped:</b>	0
<b>Contractor:</b>	N1212A	<b>Total Qty Cancelled:</b>	0
<b>Life Cycle Cd:</b>	D (DENIED)	<b>DLR Price Indicator:</b>	
<b>RI To:</b>	CJJ	<b>Supp Add:</b>	SUPADD
<b>Media and Status Cd:</b>	0	<b>Signal Cd:</b>	Z
<b>NSN:</b>	FSCD111111111	<b>Fund Cd:</b>	ST
<b>SMIC:</b>		<b>Distribution Cd:</b>	DCD
<b>Unit of Issue:</b>	EA	<b>Project Cd:</b>	MAR
<b>Unit Price:</b>		<b>Priority Cd:</b>	01
<b>Condition Cd:</b>	A (READY FOR ISSUE)	<b>Required Delivery Date:</b>	250
<b>Remarks:</b>		<b>Advice Cd:</b>	AC
		<b>Receipt of Order Date:</b>	111
		<b>Purpose Cd:</b>	P
		<b>Management Cd:</b>	M
		<b>Material Control Cd:</b>	M
		<b>RI From:</b>	N35
		<b>Posting Date:</b>	11/20/2001
		<b>Completion Date:</b>	11/29/2001
		<b>Reason Code:</b>	1 (Stock Exhausted)

**REPAIR ITEMS SHIPPED**

**RCDN NRs:**

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This report may be sorted in the following order:

First:                      Second:                      Third:

PRIORITY CD    POSTING DATE    NSN

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This report may be filtered where:

Column:                      Operator:                      Value:

PRIORITY CD    IS EQUAL TO   

  

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Click on **“Reset”** to set the filter/sort criteria back to the original request.

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**To Execute Open Requisitions Listing Report**

From the DVD Requisitions Reports Menu, click **“Open Requisitions Listing”**.

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OPEN REQUISITIONS LISTING																	
Doc Id	RI To	M/S Cd	NSN	SMIC UI	Reqn Qty	Reqn Doc Hr	Supp Add	Sign Cd	Fund Cd	Dist Cd	Proj Cd	Prior Cd	RDD Cd	Adv Cd	Rec Ord	of Dt	Pur Cd
A21	CJJ	0	FSCD111111111		EA 5	REQCJJ11780061A	SUPADD	Z	ST	DCD	MAR	01	250	AC	111		P
A21	CJJ	0	FSCD111111111		EA 5	REQCJJ11790068A	SUPADD	Z	ST	DCD	MAR	01	250	AC	111		P
A41	CJJ	0	FSCD444444444		EA 10	REQCJJ11780064A	SUPADD	Z	ST	DCD	MAR	01	250	AC	111		P
A41	CJJ	0	FSCD444444444		EA 10	REQCJJ11770028A	SUPADD	Z	ST	DCD	MAR	01	250	AC	111		P
A41	CJJ	0	FSCD444444444		EA 10	REQCJJ11760078A	SUPADD	Z	ST	DCD	MAR	01	250	AC	111		P
A41	CJJ	0	FSCD444444444		EA 10	REQCJJ11790071A	SUPADD	Z	ST	DCD	MAR	01	250	AC	111		P
A41	CJJ	0	FSCD444444444		EA 10	REQCJJ11770014A	SUPADD	Z	ST	DCD	MAR	01	250	AC	111		P
A41	CJJ	0	FSCD444444444		EA 10	REQCJJ11770021A	SUPADD	Z	ST	DCD	MAR	01	250	AC	111		P
A51	CJJ	0	FSCDLB0LB0LB0		EA 4	REQCJJ11770009A	SUPADD	Z	ST	DCD	MAR	01	250	AC			P
A51	CJJ	0	FSCDLB0LB0LB0		EA 4	REQCJJ11790066A	SUPADD	Z	ST	DCD	MAR	01	250	AC			P

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This report may be sorted in the following order:

First:     Second:     Third:

This report may be filtered where:

Column:     Operator:     Value:

  

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To print the report, place your cursor within the report page, click the right mouse button, click **“Print”**. Click **“OK”** to print or **“Cancel”** to cancel the print.

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Click on **“Reset”** to set the filter/sort criteria back to the original request.

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**To Execute Average Fill Time Report**

From the DVD Requisitions Reports Menu, click “Average Fill Time Report”.

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AVERAGE FILL TIME REPORT								JANUARY 03, 2002	
Reqn Doc Nr	NIIN	Priority Cd	UI	Reqn Qty	Cancel Qty	Date Posted	Date Filled	Days Until Filled	
REQCJJ11770011A	111111111	01	EA	5	0	11/20/2001	12/03/2001	13	
REQCJJ11770018A	111111111	01	EA	5	0	11/20/2001	12/06/2001	16	
REQCJJ11760074A	MMD2MMD2M	10	EA	1	0	11/20/2001	12/03/2001	13	
<b>TOTAL REQUISITIONS: 3</b>		<b>AVERAGE FILL TIME:</b>		<b>14 days</b>					
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Click within the report to make it active. Use the vertical scroll bar or the page up/page down keys on the keyboard to move forward/back between pages/records.

To print the report, place your cursor within the report page, click the right mouse button, click **“Print”**. Click **“OK”** to print or **“Cancel”** to cancel the print.

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**To Execute Transaction History Listing**

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TRANSACTION HISTORY LISTING														
Reqn Doc Nr	Posting Date	Doc Id	RIC From	RIC To	NSH	Qty	IPD Cd	UI	Supp Add	Cond Cd	M/S Cd	Sign Cd	Func Cd	
REQCJJ11760072A	11/20/2001 15:00:01	A21	N35	CJJ	FSCD123456789	5	03	EA	SUPADD	F	0	Z	ST	
REQCJJ11760073A	11/20/2001 15:00:03	A51	N35	CJJ	FSCDLB0LB0LB0	4	01	EA	SUPADD	A	0	Z	ST	
REQCJJ11760073A	01/03/2002 10:52:23	AE6	CJJ	N35	FSCDLB0LB0LB0	4	01	EA	SUPADD		0	Z	ST	
REQCJJ11760073A	01/03/2002 10:53:12	A61	CJJ	N35	FSCDLB0LB0LB0	4	01	EA	SUPADD	A	0	Z	ST	
REQCJJ11760074A	11/20/2001 15:00:02	A41	N35	CJJ	FSCDMMD2MMD2M	1	10	EA	SUPADD	F	0	Z	ST	
REQCJJ11760074A	12/03/2001 10:52:35	AR0	CJJ	N35	FSCDMMD2MMD2M	1		EA	SUPADD		0		ST	
REQCJJ11760075A	11/20/2001 15:00:01	A21	N35	CJJ	FSCD1111111111	5	01	EA	SUPADD	A	0	Z	ST	
REQCJJ11760075A	11/29/2001 10:12:01	A61	CJJ	N35	FSCD1111111111	5	01	EA	SUPADD	A	0	Z	ST	

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This report may be filtered where:

Column:            Operator:            Value:

REQN DOC NR    IS EQUAL TO   

  

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## Glossary of Terms

**CLIN** - Contract Line Item number. The specific number of an item on a repair contract to distinguish it from other items on the same contract.

**DD1348 Date** - The date of the DD1348 Shipping Document attached to the shipped material.

**DD250 Date** - The date the DCMAO confirmed that the material referred to on the transaction was completed as reported. The Army uses this for a completion date; the Navy uses this as an inspection date.

**DD250 Number** - The number assigned to the DD250 document by the DCMAO for the material referred to in the transaction as confirmation that the repair was completed as reported.

**Distribution Code** - A code that designates the Service Point or Activity to receive additional supply status.

**Estimated Shipment Date** - The date by which the Contractor estimates that the unit will be repaired.

**Fund Code** - Two-digit code that identifies the source of funding.

**GBL/Tracking Number** - The identifier assigned to the Government Bill of Lading or the tracking number of the carrier.

**Hold Code** - Specifies the reason requisitioned material is delayed at the shipping activity.

**Mark For** - Identifies on the DD1348 Shipping Document to whom the material is being shipped.

**Mode of Shipment** - Specifies the manner in which the material referred to on the transaction was shipped.

**Nomenclature** - The item nomenclature from the DD1348 Shipping Document.

**Pickup DoDAAC** - The default Pick-up Location DODAAC.

**Pro/Account Number** - The account number used for shipping purposes.

**Project Code** - Designates a specific project of a general or special program nature for recognition throughout the distribution system.

**Reason Code** - Management code used in issue transactions explaining why the issue of the item is denied.

**Remarks** - Information about the repair action.

**Ship To Document** - The Document Number that should be assigned to the DD1348 Shipping Document when the material is shipped because of disposition instructions.

**Ship To DoDAAC** - The identification code assigned to the Organization to which the material is to be shipped on the DD1348 Shipping Document.

**Shipment Date** - The date the item was shipped.

**Signal Code** - One digit code which identifies the "ship to" and "bill to" activity.

